



## ***PRIVACY POLICY NOTICE***

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Title V of the Gramm-Leach-Bliley Act (GLBA) generally prohibits any financial institution, directly or through its affiliates, from sharing nonpublic personal information about you with a nonaffiliated third party unless the institution provides you with a notice of its privacy policies and practices, such as the type of information that it collects about you and the categories of persons or entities to whom it may be disclosed. In compliance with the GLBA, we are providing you with this document, which notifies you of the privacy policies and practices of MiCasa Title Services, Inc.

We want to ensure to our clients that MiCasa Title Services, Inc. has implemented and maintains appropriate measures to safeguard consumer non-public information, and that we comply with federal consumer financial laws. I hereby certify that our company, and all principals, officers and employees acting on our behalf in providing title services hereby comply with Florida state and federal consumer protection statutes, and data privacy and protection mandates as applicable to our business.

In addition, we acknowledge that our staff is regularly trained in consumer protection and data privacy along with security controls including particularly the safe handling, storage, and disposal of consumer personal and financial records. Only those with a need to know have access to such data. Consumer data is maintained confidentially. Sensitive documents are shredded when discarded. All computer passwords are changed periodically, and employees who leave our employment must return all documents, and their access to anything construed as confidential is terminated immediately. Our risk management policies are reviewed and tested regularly.

**WE DO NOT DISCLOSE ANY NONPUBLIC PERSONAL INFORMATION ABOUT OUR CLIENTS WITH ANYONE FOR ANY PURPOSE THAT IS NOT SPECIFICALLY PERMITTED BY LAW.**

**If you have any questions about this Privacy Policy Notice, please contact us by writing to:**

**MiCasa Title Services, Inc.  
Attn: Compliance Department  
8220 W. State Road 84, Suite 200  
Davie, Florida 33324**